

City of Mt. Angel
City Council Meeting Minutes

CITY COUNCIL

7:00 PM

May 3, 2010

The City of Mt. Angel's City Council met in a regular session Monday, May 3, 2010 at the Community Meeting Room, 290 E. Charles Street, Mt. Angel, Oregon.

I. CALL TO ORDER: The regular meeting of the Mt. Angel City Council was called to order at 7:07 pm by Mayor Rick Schiedler.

II. FLAG SALUTE:
Mayor Schiedler led the salute to the flag.

III. ROLL CALL:

COUNCIL

Rick Schiedler, Mayor
Ray Eder, Council President
Darren Beyer, Councilor
Michael Donohue, Councilor
Kelly Grassman, Councilor
Teresa Kintz, Councilor
Andrew Otte, Councilor

STAFF

Susan Muir, City Administrator
Michele Hall, Assistant to City Administrator
Tracy Grambusch, Finance Director
Dan Bernt, Public Works Superintendent
Brent Earhart, Chief of Police

IV. PRESENTATIONS, GUESTS, AND ANNOUNCEMENTS:

Mayor Schiedler and Assistant to the Administrator Michele Hall presented Anna Therkelsen with a certificate of appreciation for her hard work on tole painting inserts for the flower boxes on City Hall.

V. APPEARANCE OF INTERESTED CITIZENS:

Tom Duker spoke before the Council about the CERT team that is forming in Mt. Angel. He explained the role and function of CERT in the community. They have 12 volunteers now. They are planning to provide survival information for citizens in Mt. Angel. They are looking to help with events as well as emergency situations. Their CERT training will begin on May 18, 2010. CERT in Mt. Angel is being sponsored by Mt. Angel Fire Department. They are working in coordination with a grant through Silverton Fire Department. They are seeking the Council's official support in this endeavor.

Councilor Eder asked about how many members they would like to have. Mr. Duker explained that their goal is 40 members and they plan to work in coordination with other CERT teams in the area. The age limit is 18 but there are certain things that people as young as 16 can do.

Councilor Otte thanked Tom Duker for all of his hard work.

The consensus of the Council was to write a letter signed by the Mayor in support of CERT.

Greg Savage spoke before the Council about the Willamette Events Center. He had a concern about the noise that comes from the Events Center during Oktoberfest. He believes it is an inordinate amount of noise.

He felt that something should be done about the noise for this particular event. He knows that Oktoberfest operates under a special variance and the noise is not as obvious as the noise from the concerts.

Councilor Kintz said that she remembered that Interim City Administrator Pete Wall had tried to work something out with them in terms of a noise barrier.

Mr. Savage stated that his discussions with Mr. Wall were informal and he did not know if there were any attempts at that. He felt that if there were it was not sufficient. He has had many conversations with people that felt the noise was too much.

City Administrator, Susan Muir suggested a meeting with Mr. Savage to discuss some options in the future.

Councilor Otte asked Chief Earhart if he knew of any discussions that took place. Chief answered that there were and there was and

VI. CONSENT AGENDA:

- a. Approve minutes of April 5, 2010 meeting.
- b. Approve Budget Committee Meeting minutes for April 12, 2010.
- c. Approve Budget Committee Meeting minutes for April 19, 2010.
- d. Approve OLCC application for BNC fundraiser.
- e. Approve Street closure for Mt. Angel Telephone Co. for July 19, 2010.

Councilor Kintz pointed out that on page 3 of 6 of the word commission is used when it really is referring to a board.

Mrs. Hall made a correction on the last sentence of the 7th paragraph, at the end the wording should be “one year” not “a term”.

Councilor Grassman moved to approve the consent agenda. Councilor Donohue seconded.

The motion was passed with the following vote:

AYES: 6 NAYS: 0 ABSTAIN: 0

VII. REVIEW OF ACCOUNTS PAYABLE:

Ms. Grambusch pointed out that there was a correction in accounts payable. Bullseye Directional Boring was coded incorrectly. It should be under system improvements and not telephone.

Councilor Donohue asked where the boring occurred.

Councilor Eder asked how the basement project is going and if there was going to be more bills on this. Ms. Grambusch answered that she does not have all the invoices in, but that was about half of the total bill.

Councilor Eder asked how many streetlights we had and if this was a usual bill. Dan did not know exactly. Ms. Grambusch stated that this was about the normal cost and the total for the year is about \$34,000. City Administrator Muir stated that we will find out the number of streetlights.

Councilor Beyer asked about the invoice for advertising in the Statesman Journal. Mr. Bernt answered that was the advertising for the bid for the I & I project.

He also asked about the advertising in the Woodburn Independent. Ms. Grambusch stated that was for the land use hearing. Councilor Kintz asked about the choice of the Woodburn Independent. Ms. Hall explained that it was a timing issue for the Mt. Angel Community Building.

VIII. COMMUNICATIONS /CORRESPONDENCE:

Councilor Otte asked if Mt. Angel was participating in the MAPP committee referred to in a letter from Marion County. Ms. Muir stated that we were participating through the Emergency Management Advisory Committee that the City participates in with local emergency response agencies.

IX. UNFINISHED BUSINESS:

No unfinished business items were on the agenda.

X. NEW BUSINESS:

- a. Appoint Advisory Committee for hiring City Attorney.

Ms. Muir explained that staff thought it would be good have a committee similar to the recruitment committee to review the 6 applications we have received for City Attorney.

Mayor Schiedler, Councilor Eder, and Councilor Beyer volunteered to serve on the committee. The first meeting was scheduled for next Tuesday at 3:30.

- b. Motion to authorize lease/purchase of street sweeper.

Ms. Muir explained the offer that was made to the City by the seller to secure the street sweeper. They agreed to lease it the City until July 1st at no extra cost to get the City by until July. The purchase price of the sweeper will be \$37,000 plus the old sweeper.

Councilor Donohue moved to authorize the City Administrator to enter into a lease agreement for the street sweeper with the intent to purchase on July 1, 2010. Councilor Otte seconded.

The motion was passed with the following vote:

AYES: 6 NAYS: 0 ABSTAIN: 0

- c. Six month goal check-in.

Ms. Muir explained the status report that was prepared for the Council to give them a progress report on how the goals have been met over the course of the year. Ms. Muir explained that the issues that are still in need of some work will be brought forward in a long-term goal setting in July. The mission statement will be review along with other goals and targets of how to meet those goals.

Councilor Kintz asked if these goals were to be specific, like developing certain items for the Park; were these the types of goals Ms. Muir was looking for? Ms. Muir said yes, the more specific goals the better.

Councilor Otte moved to accept the status report and move forward with the goal-setting. Councilor Grassman seconded.

The motion was passed with the following vote:

AYES: 6 NAYS: 0 ABSTAIN: 0

d. OLCC permit for Bier Haus

Mrs. Hall explained that the application was an application for the establishment moving into the current location of Larry’s Saloon. The application came in while packets were being put together

Councilor Donohue moved to approve the liquor license for the Bier Haus. Councilor Otte seconded.

The motion was passed with the following vote:

AYES: 6 NAYS: 0 ABSTAIN: 0

e. NW Natural Franchise extension

Councilor Kintz moved to direct the City Administrator to execute a 90-day extension agreement. Councilor Beyer seconded.

The motion was passed with the following vote:

AYES: 6 NAYS: 0 ABSTAIN: 0

XI. REVIEW OF STAFF REPORTS:

a. Police Department

A written report by Chief Earhart was included in the council packet.

Chief Earhart passed out a packet of reports he compiled to present to the Council. The packet included incident type codes that will help the Council read the reports from dispatch. He explained each of reports. These reports will be available to any councilors who would like to see them. He thanked Loren Hall from NORCOM for helping come up with some tracking reports that will assist the Chief in tracking secondary locations.

He invited the Council to let him know which particular reports the Council would like to see on a monthly basis. His goal, along with the City Administrator’s goal is to supply whatever information the Councilors need to assist them.

He also handed out a packet of information about Crimereports.com and explained what information people can see and how to access it.

Councilor Grassman asked if there would be a link to the city website. The Chief said it would be.

Councilor Beyer asked about a situation a couple weeks ago where the office was taking a person to jail when there was another incident in town. He asked if there was a way that one of our own officers could cover in that situation instead of relying on out of town officers. He suggested an on-call type of situation.

b. Public Works

A written report by Dan Bernt, Public Works Director was included in the council packet.

Councilor Beyer asked if there was a way to bore under the road when we do the bypass project at Benedictine Nursing Center, instead of digging up the whole street. Mr. Bernt said it could be done, he would get a cost estimate. Councilor Kintz and Eder asked about the location of the water line along that street. Mr. Bernt explained that the water line was on the opposite side of the road so they would need to cross the road to access it.

c. Finance

A written report by Tracy Grambusch, Finance Director was included in the council packet.

Councilor Kintz asked about the engineering cost for Elm Street that exceeded the cost of the project. She also asked about other items that had exceeded the budget. Ms. Grambusch explained that this particular project would need to have a resolution to adjust the budget. Other items might not need the same treatment depending on the specific expenditure and the expenditures of the fund as a whole. She will be evaluating each fund more closely.

Councilor Grassman asked about the water billing table. She asked what the percentages meant. Ms. Grambusch explained that was just the total for that column. Councilor Grassman asked about the increase in use from Pepsi in 08-09. Ms. Grambusch explained that the company determines how much water they are pulling at any given time and they simply used more water that year.

XII. CITY ADMINISTRATOR'S REPORT:

City Administrator, Susan Muir thanked the Council for coming in and meeting with her. She also explained all the things that she has done in the last few weeks in trying to learn about the City and the needs of the City and its citizens.

XIII. CITY COUNCILOR'S /COMMITTEE REPORT:

Councilor Otte announced that the Communication Committee is meeting this month on the 13th. He would still like to encourage councilors to contribute to the newsletter.

Councilor Grassman is on the League of Oregon Cities conference committee and their last meeting is coming up. The conference is in Eugene in September. She is also on the Transportation Committee. There is not very good news on that front. It is very challenging to fund streets at this time. ODOT did ask for input on how they can be of assistance to small cities, which she felt would be beneficial for the City in the future.

XIV. MAYOR'S REPORT:

The Mayor did not have anything to report tonight.

XV. RECESS REGULAR MEETING:

The Mayor read the citations for the executive sessions.

Mayor Schiedler recessed the regular meeting at 8:32 p.m.

EXECUTIVE SESSION:

An executive session was called in accordance with ORS 192.660(2)(h) to consult with legal counsel concerning legal rights and duties regarding current litigation or litigation likely to be filed. Only those authorized by the Mt. Angel City Council may attend.

The executive session was convened at 8:35 pm.

Attorneys Gerald Warren and John Stoffer from CCIS appeared before the Council.

The executive session was adjourned at 8:57 pm.

An audio recording was made of the meeting; it is exempt from public disclosure.

XVI. EXECUTIVE SESSION:

An executive session was called in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Only those authorized by the Mt. Angel City Council may attend. The media is exempt from attendance.

The executive session was convened at 8:58 pm.

The executive session was adjourned at 9:07 pm.

An audio recording was made of the meeting; it is exempt from public disclosure.

XVIII. RE-CONVENE REGULAR SESSION:

The regular meeting of the Mt. Angel City Council re-convened at 9:07 pm.

No action was taken.

XVIV. ADJOURN REGULAR SESSION:

Mayor Schiedler adjourned the regular meeting at 9:07 p.m.

Respectfully submitted by:

Michele Hall, Assistant to City Administrator

ATTESTED BY:

Rick Schiedler, Mayor